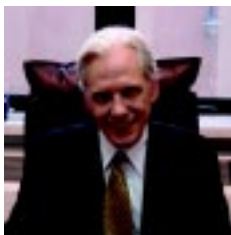


The Consular Team in Riyadh is:

Consul – Brian Hefford

Brian arrived in Riyadh in November 2005. He has served in a number of overseas posts including Karachi, Islamabad, Paris, Colombo and Bogota.



Vice Consul – Karen Neal

Karen arrived in Riyadh in January 2006 and this is her first overseas posting but prior to this she worked in the Middle East and North Africa Department of the FCO in London.



Vice Consul – Mel Smart

Mel arrived in Riyadh at the end of April 2006 having come from Sofia in Bulgaria and prior to that London and Washington.



And in the Consular Office we have:

Mohamed Jama

Is the Pro-Consul who has been with the Embassy over 16 years. Mohamed provides advice on local laws and deals with legalisation of documents.



Osman El Rayah

Is the Cashier and first point of contact on the consular reception. He prepares documents for notarising and has been with the Embassy for 8 years.



Brenda Forster,

Is PA to the Consul and also deals with Births, Marriages and Deaths. Brenda is responsible for the 50 strong warden network and registration database.



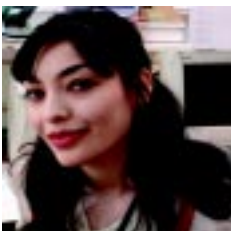
Sue Flaherty

Is our Passport Officer who also deals with all aspects of nationality.



Banan Zawati

Is our Consular Assistant supporting the consular team and is first point of contact for all telephone enquiries.
Tel 01 488 0077 Ext 2266



BRITISH EMBASSY CONSULAR SECTION -



WHO ARE WE AND WHAT DO WE DO?

What we can do

What kind of help we can provide to British Nationals abroad

- Issue replacement and new passports
- Provide notarial services
- Perform marriages for British Citizens
- Issue Birth Certificates
- Issue Death Certificates

We also in times of difficulties abroad

- Provide information about transferring funds
- Provide appropriate help if you have suffered a rape or serious assault or are a victim of other crime, or are in hospital
- Help people with mental illness
- Provide details of local lawyers, interpreters, doctors and funeral directors
- Do all we can, alongside your sponsor, to contact you within 24 hours of being told that you have been detained
- Offer support in cases of child abduction, death of a relative overseas, missing people and kidnapping
- Contact friends and family for you, if you want us to
- Make special arrangements in cases of terrorism or civil disturbances or natural disasters.

We cannot:

- Get you out of prison, prevent the local authorities from deporting you after your prison sentence, or interfere in criminal or civil court proceedings;
- Help you enter a country, for example, if you do not have a visa or your passport is not valid, as we cannot interfere in another country's immigration policy or procedures;
- Give you legal advice, investigate crimes or carry out searches for missing people, although we can give you details of people who may be able to help you in these cases, such as English-speaking lawyers;
- Get you better treatment in hospital or prison than is given to local people;
- Pay any bills or give you money (in very exceptional circumstances we may lend you some money, from public funds, which you will have to pay back);
- Make travel arrangements for you, or find you work or accommodation or;
- Make business arrangements on your behalf.